



Introducing the *Thriving Women 2026 Conference*

WoTL Ltd invite you to submit an expression of interest to be a member of the *Thriving Women 2026 Conference Team*.

The Thriving Women Conference is hosted by WoTL (Women Learning Together), a not-for-profit organisation providing insightful leadership through collaboration to elevate women's positive influence within the agricultural sector. The Thriving Women Conference has successfully been held since 2018 with each event exceeding expectations. The conference was initially a biennial event and is now held annually. WoTL is excited to bring the conference to Victoria for the first time in 2026.

Thriving Women 2026 will bring together 200 rural, regional and remote women to discuss issues important to them, their industry and the wider rural sector. It will also be an opportunity for women to develop strategies to influence the future direction of their own business, industries and communities. The conference will be held at The All Seasons Hotel, Bendigo on the 10-11th August 2026. While most attendees will be women, WoTL recognises and encourages the need for men to be actively involved in creating cultural change.

WoTL Ltd are seeking individuals to be a part of the Thriving Women 2026 Conference Team. Positions available are:

- Conference Program Manager
- Two General Team Members

The Thriving Women 2026 Conference Team will be led by the WoTL Event Coordinator and supported by the WoTL Executive Officer and staff.

Personal Attributes

- Ability to perform effectively as a part of a team
- Demonstrated ability to work independently
- Possess high level oral and written communication skills, organisational skills and time management
- Ability to lead a portfolio area and liaise with other portfolio areas as required
- Experience and knowledge in one or more of the following portfolio areas
 - o Conference Program Management
 - o Conference Operations
 - o Conference Delegate Management, including Humanitix
 - o General event management and planning
- Preferable Victorian based location

- Ability to utilise existing networks to secure partners for Thriving Women Conference.
- We are seeking at least one team member aged 18–25 who is actively involved in agriculture—whether you're on the farm, studying ag, working in agribusiness, or advocating for rural communities.

Time Commitment and Availability

- Attendance at an initial face to face planning meeting with the conference team in Bendigo
- Attend monthly on-line meetings, which will become more frequent closer to the conference
- Ability to follow up actions arising from meetings and meet deadlines
- Assist in conference set up at Bendigo on Sunday 9th August 2026
- Attendance at the TW2026 Conference at Bendigo on 10-11th August 2026
- Assist in conference pack-up and team de-brief session on the evening of Tuesday 11th August 2026
- Participate in a post-event evaluation tasks and wrap-up team meeting

Committee Member Entitlements

- Accommodation and meals for Conference Team inception meeting (face-to-face)
- Full conference registration
- Twin share accommodation at the conference for Sunday, Monday and Tuesday night
- All meals from Sunday night until you leave the conference
- Conference team uniform, to be worn so that team members are identifiable by delegates
- A \$500 honorarium that can be used to cover expenses you may incur in performing your role eg travel to meetings, parking. This will be paid post conference.

Key Dates

- EOI Opens: 15 October 2025
- EOI Closes: 30 October 2025
- Notifications: 14 November 2025
- Face to Face Inception Meeting in Bendigo: Date to be determined
- Conference Commitment: 9 – 11 August 2026

Expression of Interest

- EOI to be lodged electronically via this [JotForm Link](#).

Enquires to

Kathy Moloney, WoTL Event Coordinator on 0419 598 552